

## ADVICE TO PUBLIC

If you wish to provide written comments to the Commission, please abide by the following policy:

### REQUIREMENTS FOR SUBMISSION OF MATERIALS

**Initial Submissions** – Written materials not limited as to volume must be received by the Commission Executive Assistant no later than by end of business day Monday of the week prior to the week of the Commission meeting. Materials must be delivered electronically to the staff and commission email identified on this announcement.

**Secondary Submissions** - All written materials in response to an Appeal Recommendation Report and/or additional comments must be submitted no later than 48 hours before to the Commission meeting (for Central, South LA and Harbor APCs, materials must be received no later than by 3:00 p.m., Thursday of the week prior to the Commission Meeting). Submissions, including exhibits, shall not exceed ten (10) pages and must be submitted electronically to the Commission identified on this announcement.

**Day of Hearing Submissions** - Submissions less than 48 hours prior to, and including the day of the Commission meeting, must not exceed two (2) written pages, including exhibits. Photographs do not count toward the page limitation. These must be submitted electronically to the Commission email identified on this announcement.

**Non-Complying Submissions** - Submissions that do not comply with these rules will be stamped "File Copy. Non-complying Submission". Non-complying submissions will be placed into the official case file, but they will not be delivered to, or considered by the Commission. The Commission Rules and Operating Procedures are available online at [planning.lacity.org](http://planning.lacity.org) by selecting "Commissions, Boards & Hearings" and selecting the specific Commission.

## PUBLIC MEETING



# ANNOUNCEMENT

This courtesy notice is sent to you because you attended an initial hearing or you have requested to be notified on this matter. All interested persons are invited to attend the meeting where you may listen, ask questions, and/or present testimony regarding the requested actions and or the project. The environmental document will be among the matters considered at the meeting.

Puede obtener información en Español acerca de esta junta llamando al  
(213) 978-1300

CITY OF LOS ANGELES  
DEPARTMENT OF CITY PLANNING  
COMMISSION OFFICE  
(213) 978 - 1300

Los Angeles Department of City Planning  
200 North Spring Street, Room 272  
Los Angeles, CA 90012



## MEETING INFORMATION

### MEETING HELD BY:

\*\*Select Commission\*\*

### DATE:

### TIME:

### PLACE:

In conformity with the Governor's Executive Order N-29-20 (March 17, 2020) and due to concerns over COVID-19, the CPC meeting will be conducted entirely telephonically by Zoom [<https://zoom.us/>].

The meeting's telephone number and access code access number will be provided no later than 72 hours before the meeting on the meeting agenda published at <https://planning.lacity.org/about/commissions-boards-hearings> and/or by contacting [cpc@lacity.org](mailto:cpc@lacity.org)

### PUBLIC HEARINGS PREVIOUSLY HELD:

The recommendation report(s) with exhibits will be available on-line no later than seven (7) days prior to the Commission Meeting and will be accessible on-line at [planning.lacity.org](http://planning.lacity.org) by selecting "About," "Commissions, Boards & Hearings". Reports are hyperlinked to the case numbers included in the agendas.

### STAFF CONTACT:

\*\*Select additional email\*\*

## PROJECT DESCRIPTION

## PROJECT INFORMATION

### PROJECT LOCATION:

### CASE NO.:

### CEQA NO.:

### COUNCIL DISTRICT:

\*\*Select Council District\*\*

### ZONE:

### PLAN AREA:

### LAND USE:

### PLAN OVERLAY:

### APPLICANT:

### REPRESENTATIVE: